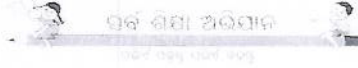


**OFFICE OF THE DISTRICT PROJECT COORDINATOR,
SARVA SHIKSHA ABHIYAN, KANDHAMAL**



No: 2291, Dated: 21/5/18

ADVERTISEMENT

Applications are hereby invited from eligible candidates for filling up of various posts as mentioned below under RTE/Sarva Shiksha Abhiyan, Kandhamal on contract basis with a consolidated remuneration. Last date for receipt of application through registered post / speed post is on or before **25.06.2018**. The applications must be sent by Speed Post / Registered Post addressing to the District Project Coordinator, Sarva Shiksha Abhiyan (SSA), At/Po: Main Road, Phulbani, District: Kandhamal, PIN 762001 only in prescribed format. **The applicant must superscribe the name of the post in capital letter on the top of the envelope, otherwise, the application will be rejected.** The undersigned reserves the right to cancel any or all the proposals without assigning any reason thereof. Vacancies may vary at the time of actual engagement.

The prescribed format and the General Conditions for the following post mentioned separately may be downloaded from the Kandhamal district website <http://kandhamal.nic.in> & OPEPA website www.opepa.in

Sl.No.	Name of the Post	No. of Posts	Qualification			Consolidated remuneration
01	MIS cum Planning Coordinator	02	Graduate in Economics/Statistics/ Mathematics as Honours & Pass Subject with professional qualification of PGDCA/MCA with 1 year experience in related field			Rs.13600/- per month
02	Accountant-cum-Support Staff	05	Graduation in Commerce having basic knowledge in computer			Rs.7100/- per month
Sl.No.	Name of the Post	No. of vacancies	Reservation for PH candidates	Total vacancies	Base remuneration per class	
03	Part Time Physical Education Instructor	20	00	20	Rs.204 16 (Rs.4900/- for maximum 24 classes per month)	
04	Part Time Art Education Instructor (Performing)	26	03 (for OH, Deaf & VI Candidates)	29		
	Part Time Art Education Instructor (Visual)	27	00	27		

Sl. No.	Name of the Post	No. of vacancy	Qualification	Consolidated remuneration
05	Junior Stenographer 'Group C'	01	Graduation 1 st Division with shorthand	Rs.7600/- (Rs.5200/- +2400 Consolidated +HRA as applicable from place to place)

By the order of
Collector-cum-Chairman, SSA, Kandhamal
Sd/-
District Project Coordinator,
RTE-SSA, Kandhamal

Memo No. 2292 /Estt/18 Dated 21/5/18
File No. I-25/2017

Copy to the Executive Editors, The Sambad / The Pragatibadi / The Sarbasadharana for information and necessary action. They are requested to publish the above item in all the editions by **23.05.2018** in a minimum size and submit the bill as per I & PR rate along with the copy of the paper clip and a copy of this order for necessary payment.


**District Project Co-ordinator
SSA, Kandhamal**

GENERAL CONDITIONS FOR THE POST AT SL.No.1 to 2

1. He must be a resident of Odisha.
2. Age limit for all the posts is 21-42 years as on 31.03.2018
3. 5 years age relaxation would be applicable for candidates belonging to SC/ST/SEBC/Women category wise & 10 years for PH candidates.
4. All the posts are purely contractual and can be terminated at any time.
5. These posts are co-terminuous with the tenure of SSA programme.
6. Selection of candidates will be made strictly on merit basis basing on their essential qualification. In case two or more candidates secure the same marks, the older in age and if age is same, the candidate passing H.S.C examination earlier will be placed above the other in select list.
7. ***For the post of Accountant-cum-Support Staff, for the purpose of calculation of % of marks, marks secured in Extra Optional / Ancillary / Foundation courses are to be deducted from the total marks.***
8. For the post of MIS-cum-Planning Coordinator, selection will be made taking the percentage of marks obtained either in Honours or in the Pass in Economics/Statistics / Mathematics as would be applicable.
 - a) ***In case of Honours students, marks obtained in Honours subjects will be considered for calculation of percentage of marks.***
 - b) ***While calculating percentage of marks of pass students, marks obtained in pass subjects will be considered for calculation of percentage of marks***
9. Functional computer literacy for both the posts is essential. Computer qualifying test will be made for all the eligible candidates.
10. After engagement, no transfer will be made from the concerned Block.
11. No reservation policy should be followed for engagement under SSA as it is a project as decided by 8th Executive Committee Meeting, OPEPA.
12. A contract/agreement in the form of an undertaking & TOR shall be executed by the candidates at the time of engagement. DPC, RTE-SSA will sign TOR at the time of joining of candidates on behalf of SPD, OPEPA and will forward ink-signed copy of TOR & undertaking to SPD, OPEPA for record & reference.
13. The tenure of engagement for different posts on contractual basis will be for an initial period of one year. The contractual engagement is extendable from month to month / year to year on the basis of satisfactory performance to be evaluated by the authority from time to time. The engagement can also be terminated at any time without assigning any reason thereof. The engagement is purely on contractual basis.
14. A seven days objection will be invited from the candidates publishing **Provisional Merit List** through district website <http://kandhamal.nic.in> & OPEPA website www.opepa.in
15. After compliance of objections, Draft Merit List will be prepared and all the eligible candidates of the list will be invited for computer qualifying test.
16. ***The candidate furnishing fake certificate, mark sheet shall be disengaged immediately and will be liable for appropriate legal action.***
17. ***A candidate furnishing certificates, mark sheets with grades and grade points from the examining bodies shall also furnish numerical equivalence of grade/grade points from the examining bodies. Failing the same, his / her candidature shall be rejected.***
18. ***Submission of Aadhaar Number is mandatory. Without Aadhaar Number, his / her candidature shall be rejected.***
19. The candidate for the post should superscribe as "**APPLICATION FOR THE POST OF _____**", failing which the application form be rejected.

APPLICATION FORM (For the post at Sl.No.1 &2)

Application for the posts of _____ :

01. Name of the candidate: _____
(In Block Letters)

02. Father's/Husband's Name : _____

03. Permanent Address : _____

04. Present Address : _____

05. E-mail Address/Telephone No/ : _____
Mobile No.

06. Nationality : _____

07. Date of Birth : _____

08. Sex(Male/Female) : _____

09. Marital Status(Married/Unmarried): _____

10. Category(SC/ST/SEBC) : _____

11. Educational Qualification : _____

12. Aadhaar No. : _____

13. Details of Educational Qualification :

Exams Passed	Board/ University/ Institution	Year of Passing	Division/ Grade	Full Marks	Marks Secured	%of Marks

14. Working Experience :

Designation	Nature of the work	Name of the Organization	Type of Organization (Govt./Project / Private / NGO)	Period of Service		
				From	To	Completed Years

DECLARATION

I do hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Full Signature of the Candidate

Place :

Date :

Documents attached (Self Attested)

1. Photocopy of Residential / Caste Certificate.
2. Photocopy of all Educational and Technical certificates.
3. Documents in support of experiences.
4. Copy of Aadhaar Card
5. One recent passport size photograph

APPLICATION FORM FOR THE POST OF ART EDUCATION INSTRUCTOR

Space for
photograph

01. Name of the candidate: _____
(In Block Letters)
02. Whether Visual / Performing : _____
03. Father's/Husband's Name : _____
04. Permanent Address : _____

05. Present Address : _____

06. E-mail Address/Telephone No/
Mobile No. : _____
07. Nationality : _____
08. Languages Known : _____
09. Date of Birth : _____
10. Sex(Male/Female) : _____
11. Marital Status(Married/Unmarried): _____
12. Category(SC/ST/SEBC) : _____
13. Educational Qualification : _____
14. Extra Qualification assured : _____
15. PH (Whether OH/Deaf/VI) : _____
16. Aadhaar No. : _____

Exam Passed	Board/ University/ Institution	Year of Passing	Division/ Grade	Full Marks	Marks Secured (including extra optional)	%of Marks

Enclosure:

01. Attested photocopy of Residential /Caste Certificate.
02. Attested/self signed photocopy of all Educational and Technical certificates.
03. Documents in support of experiences.
04. PH Certificates.
05. Aadhaar Card
06. One recent Passport size photograph

APPLICATION FORM FOR THE POST OF PHYSICAL EDUCATION INSTRUCTOR

Space for
photograph

01. Name of the candidate: _____
(In Block Letters)
02. Father's/Husband's Name : _____
03. Permanent Address : _____

04. Present Address : _____

05. E-mail Address/Telephone No/ : _____
Mobile No.
06. Nationality : _____
07. Languages Known : _____
08. Date of Birth : _____
09. Sex(Male/Female) : _____
10. Marital Status(Married/Unmarried): _____
11. Category(SC/ST/SEBC) : _____
12. Educational Qualification : _____
13. Extra Qualification assured : _____

Exam Passed	Board/ University/ Institution	Year of Passing	Division/ Grade	Full Marks	Marks Secured (including extra optional)	%of Marks

14. Technical Qualification(if any) : _____
15. Details of Sports Certificates (if any) : _____
16. Aadhaar Number : _____

Enclosure (Self Attested)

01. Photocopy of Residential /Caste Certificate.
02. Photocopy of all Educational and Technical certificates.
03. Documents in support of experiences.
04. Copy of Aadhaar Card
05. One recent Passport size photograph

QUALIFICATION FOR PHYSICAL EDUCATION INSTRUCTOR

1. He/she must be Resident of Odisha.
2. +2 with CPED / Degree OR Post Graduate degree in Professional Education.
3. In addition to candidates having +2 and CPED qualification, persons having higher qualification in Physical Education i.e. B.Ped or MP.Ed may be eligible for the posts. Selection shall be made taking into account the % of marks of +2 examination + % of marks obtained in professional qualification.
4. Sports persons who have been issued with ID card by Sports & YS Deptt. In recognition of their achievement in Sports.
5. The certificate issued by Director of Sports, Odisha shall only be considered.
6. In case of non-availability of candidate of the above qualification, sports persons with above age group having national level participation may be considered for engagement as part time Physical Education Instructor. Local persons (from the same district) may be given priority due to the Part time nature of the job and for easy mobility.

AGE FOR PHYSICAL EDUCATION INSTRUCTOR

- Between 18-42 years AS ON 01.03.2018 and 5 years relaxation to ST/SC/Ex-Serviceman/Woman/SEBC candidate.
- No Reservation for PH candidates.

QUALIFICATION FOR ART EDUCATION INSTRUCTOR

1. He/She must be resident of Odisha
2. Degree / Post Graduate in Visual Art / Performing Art. BFA &BVA for the pass out students belonging to Visual Art and B.Mus pass out students belonging to Performing Art (the ratio of visual Art and Performing Art shall be 50:50
3. The BFA & BVA Art Degree from B.K.college of Art and Crafts, BBSR, govt. College of Art & Crafts, Khalikote and Pvt. Colleges of the State recognized by the State Universities may be considered as one of the eligibility criteria for engagement of Art Instructors (visual Art)
4. B.Mus degree from the Utkal Sangeet Mahavidyalaya and other Govt. & Pvt. Colleges of the state recognized by thestate universities may be considered for engagement of Art Instructors (Performing Art).
5. The pass out students of V.D.Govt. College of Art and Crafts, Jeypore, +2 pass out of students of Utkal Sangeet Mahavidyalaya, BBSR, B.K. College of Art & Crafts, BBSR, Govt. College of Art & Crafts, Khalikote may be considered for engagement of Art Instructor.
6. In case of non-availability of candidates of the above qualification, eminent artists who have State Level recognition may be considered for engagement. The district wise of such candidates shall be provided by Director, Culture.
7. Local persons (from the same district) may be given priority due to the Part time nature of the job and for easy mobility.
8. The SCERT being the academic authority shall finalise the syllabus in consultation with B.K.College of Art & Crafts, Utkal Sangeet mahavidyalaya. Culture directorate to facilitate to provide such curriculum.
9. OPEPA is the nodal agency to monitor the performance as per the guidelines.

AGE FOR ART EDUCATION INSTRUCTOR

- Between 18-42 years AS ON 01.03.2018 and 5 years relaxation to ST/SC/Ex-Serviceman/Woman/SEBC candidate & 10 years in case of Physically Handicaped persons.
- Upper age limit can be relaxed up to 10 years in case of non-availability of candidates.
- In case of Art Education (Performing Art) under P.H. category there shall be 1% of reservation each for OH, Deaf & VI candidates.

GUIDELINE FOR ENGAGEMENT OF PART TIME INSTRUCTOS IN PHYSICAL EDUCATION / ART EDUCATION.

- The Part Time Instructors to be engaged in the Kandhamal district @ 1 per Art Education and Health & Physical Education in Govt. Upper Primary Schools of the district having strength of more than 100 children.
- All the engagements are purely part time and temporary in nature and can be terminated at any time without assigning any reason.
- These posts are co-terminus with the tenure of RTE-SSA programme.
- Selection of candidates will be made strictly on merit basis on the marks obtained in professional qualification.
- In case of candidates belonging to eminent sports persons / eminent Artists the higher academic qualification shall be given preference.
- The Collector-cum-Chairman, RTE-SSA, Kandhamal shall issue engagement order.
- An undertaking shall be given by the applicant that their engagement will be as per RTE-SSA project guidelines and limited to the availability of funds under SSA. No liabilities are to be claimed in future.
- OPEPA Service Rules and Regulations, 1996 shall not be applicable to them.
- The Headmaster shall give certificate about the actual nos. of classes taken by the instructors in the concerned school. The certificate shall be countersigned by the BRCC.
- Payment will be made by the DPC out of the funds provided under SSA for the purpose.
- The performance of the engage shall be reviewed by the District Project Coordinator, RTE-SSA of the district and concerned BRCC. If the performance of the engage shall be found unsatisfactory and if he / she will remain absent continuously for more than 10 classes, the candidate shall be disengaged.
- *The candidate furnishing fake certificate, mark sheet shall be disengaged immediately and will be liable for appropriate legal action.*
- A candidate furnishing certificates, mark sheets with grades and grade points from the examining bodies shall also furnish numerical equivalence of grade/grade points from the examining bodies. Failing the same, his / her candidature shall be rejected.
- Submission of Aadhaar Number is mandatory. Without Aadhaar Number, his / her candidature shall be rejected.

APPLICATION FORM FOR THE POST OF JUNIOR STENOGRAPHER

BIO - DATA

Space for
photograph

Application for the posts of _____

1. Name of the candidate: : _____
(In Block Letters)
2. Father's/Husband's Name : _____
3. Permanent Address : _____

4. Present Address : _____

5. E-mail Address/Telephone No/ : _____
Mobile No.
6. Nationality : _____
7. Languages Known : _____
8. Date of Birth : _____
9. Sex(Male/Female) : _____
10. Marital Status(Married/Unmarried): _____
11. Category(SC/ST/SEBC) : _____
12. Educational Qualification : _____
13. Extra Qualification assured : _____

Exam Passed	Board/ University/ Institution	Year of Passing	Division/ Grade	Full Marks	Marks Secured (including extra optional)	%of Marks
H.S.C.						
C.H.S.E.						
Graduation						
Others						

14. Technical Qualification(if any) : _____

15. Aadhaar Number : _____

16. Working Experience :

Designation	Nature of the work	Name of the Organization	Type of Organization (Govt./Project / Private / NGO)	Period of Service		
				From	To	Completed Years

DECLARATION

I do hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Full Signature of the Candidate

Place :

Date :

Enclosure (Self Attested)

01. Photocopy of Residential / Caste Certificate.
02. Self signed photocopy of all Educational and Technical certificates.
03. Documents in support of experiences.
04. Xerox copy of Aadhaar Card
05. One recent passport size photograph

GENERAL TERMS & CONDITIONS :

(1) **Eligibility**

The candidate –

- i. Must be a permanent resident of Odisha / must be a citizen of India.
- ii. Must have passed at least M.E. standard in Odiya language.
- iii. Must be of sound mind.
- iv. Must not be having more than one spouse living.
- v. Must furnish no objection certificate from the employer if in service.
- vi. Should be capable of taking up extensive tours and field visits.
- vii. Should have functional computer literacy and capable to do her/his own assignment in computer.

(2) **Age:**

A Candidate should be within 21-32 year of age as on 31.03.2018 In case of SC, ST, SEBC, Women candidates and Ex-Serviceman, the upper age limit will be relaxed by 5 years. For physically handicapped candidates, the upper age limit will be relaxed by 10 years, under ORV act.1975 and rules there under.

(3) **Reservation :**

No reservation policy should be followed for engagement of staffs under SSA as it is a project & decided by 8th Executive Committee Meeting, OPEPA.

(5) **Execution of Contract/ Agreement :**

A contract/agreement in the form of an undertaking & TOR shall be executed by the candidates at the time of engagement. DPC, SSA will sign TOR at the time of joining of candidates on behalf of SPD, OPEPA and will forward ink-signed copy of TOR & undertaking to SPO, OPEPA for record & reference.

(6) **Tenure of engagement**

- (i) The tenure of engagement for different posts on contractual basis will be for an initial period of one year. The contractual engagement is extendable from month to month / year to year on the basis of satisfactory performance to be evaluated by the authority from time to time. The engagement can also be terminated at any time without assigning any reason thereof. The engagement is purely on contractual basis.
- (ii) All proposal of extension of contract will be sent to the SPD, OPEPA for approval. The contract will be paid to be renewed only from the date of approval by SPD, OPEPA.

(7) **Documents to be attached**

- (i) Self attested photocopies of all documents in support of age, Educational Qualification, Experience and Caste must be submitted with the application form.
- (ii) The candidate furnishing fake certificate, mark sheet shall be disengaged immediately and will be liable for appropriate legal action.
- (iii) A candidate furnishing certificates, mark sheets with grades and grade points from the examining bodies shall also furnish numerical equivalence of grace/grade points from the examining bodies.
- (iv) The candidates are required to produce self attested photocopies of all certificates/documents with application in support of qualification, mark secured and experience.
- (v) 01 recent passport size photograph duly attested must be affixed to the application.

(9) **Mode of selection**

Applications will be scrutinized on the basis of career marks obtained in the qualifying examination. Applications without bio-data and certificates of qualifying examination shall be summarily rejected. In case two or more candidates secure the same marks, the older in age and if age are same, the candidate passing H.S.C. examination earlier will be placed above the other in select list.

(10) After physical verification a short hand & computer skill test will be conducted under the Chairmanship of Collector-cum-Chairman through subject expert.

(10) **Intimation of Objection**

A seven days objection will be invited from the candidates publishing Provisional List for different candidates through www.opepa.in / www.kandhamal.nic.in /Notice Board of SSA, Kandhamal.